

MINUTES of Meeting held Thursday 14 Dec 23

Mechanics Institute Manilla

Meeting commenced at 4pm

1. **Chairperson** – welcomed all to the meeting.
2. **Present:** Emily Gaill, Richard Bell, Jim Maxwell, David Ridgewell, Lisa Hannaford, Gwen Taylor, Kate Phelps
Guests: Nil
3. **Apologies:** Jane Martin, Breanna Roberts, Frank McNamara
4. **Membership:** Nil.
5. **Risk Awareness Statement:**
6. **Minutes of previous meeting:** Held 9 Nov 23
7. **Business arising from the previous meetings:** Nil
8. **Correspondence In:** Nil
9. **Correspondence Out:**
10. **Treasurer's Report:** Accounts as per Treasurer's Report
11. **Booking Officer's Report:** Nil
12. **General Business:**
 - 12.1 Christmas Carols was a success with approximately 200 people showing up.
 - 12.2 Nominations for Australia Day Awards – Kate Phelps abstained from voting for Citizen of the Year.
13. **Committee Projects:** (ongoing – can be added to at any time)
 1. Australia Day Awards
 2. Christmas Carols 2024
14. **Business Without Notice:**
15. **Next Meeting:** 18 Jan 2024

Meeting Closed at 5pm. (minutes taken and prepared by Kate Phelps)

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Signature of Chairperson

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Signature of Secretary